

Wistanstow Parish Council

Clerk C E Williams 2 Jockeyfields Ludlow Shropshire SY8 1PU (01584 874661)

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The Minutes of the Parish Meeting Council meeting held on Wednesday 20th May 2015 at Wistanstow Village Hall Annex Room commencing at 7.00pm

Present:

Mr D Bytheway	Mrs J Woodroffe
Mr R Brown	Mr M Flanagan
Mr J Morris	Mr B Metcalf
Mr P Powell	Ms A Minton Beddoes

Mr C E Williams (Clerk)

Four Members of the public were present

1. Apologies:

Mr P Jones and Shropshire Councillor Lee Chapman
Mr P Clarke – Footpaths Officer

ANNUAL PUBLIC MEETING

1. Annual Report of the Chairman:

Cllr D Bytheway reported on the activities undertaken by the Parish Council during the year dealing with planning issues, highway, street-lighting upkeep of the churchyard etc.

The Chairman has attended the Craven Arms and Rural Local Joint Committee to discuss items that have an impact on the local joint committee area.

Mrs Janet Woodroffe has represented the Parish Council on the Wistanstow Village Hall Committee and keeps the council informed of items of new development and special interest.

Phil Clarke is the Parish Councils Footpath Officer and has ensured that improvements have been made to the various footpaths and bridleways in the Parish particularly along the Marshbrook to Bushmoor bridleway.

The Chairman thanked Shropshire Councillors David Evans and Lee Chapman for attending meetings of the Parish council and updating on Shropshire Council matters.

The Chairman thanked members of the public for their attendance at meetings and to fellow Councillors and the Clerk for their assistance during the year.

2. Financial Report:

The Clerk had provided details of Income and Expenditure for the Year and details of the balances held at the 31st March 2015 which was £12,133. The accounts had been audited by Mr K Adams the Councils internal auditor who had no items to report.

3. Annual report of Shropshire Councillor Mr D Evans:

Councillor David Evans reported the difficult financial decisions that have been made by Shropshire Council in reducing the annual budget with a further £40million of cuts to be found in 2015/16.

SAMDev had been completed and submitted to the Planning Inspectorate who should produce the final report for implantation by Shropshire Council by the end of August 2015.

David Evans had been elected Chairman of the Shropshire Council Southern Area Planning Committee.

4. Members of the Public:

Two members of the public attended the meeting to request that the Council confirm their local connection for an application under the self-build affordable housing scheme.

ANNUAL MEETING OF THE PARISH COUNCIL

5. Election of Chairman

Cllr D Bytheway was re-elected Chairman for the ensuing year.

6. Election of Vice-Chairman

Cllr Ms A Minton Beddoes was re-elected Vice-Chairman for the ensuing Year.

7. Appointment of Representatives to outside Organisations:

Wistanstow Village Hall Committee – Mrs J Woodroffe
Craven Arms and Rural Joint Committee – Mr D Bytheway
Footpaths Officer – Mr P Clarke

8. Declarations of Interest

Nil

9. Minutes

Parish Council approved the minutes of the meetings held on the 4th March 2015 which were signed by the Chairman as a correct record.

10. Matters arising from the Minutes:

No Items

11. Chairman's Communications:

- a) The Parish Council had received notification from The Church of England Commissioners concerning the closure of the church of Saint Michael Cwn head for regular public worship.
- b) The Parish Council had received notification from Wistanstow C E Primary School that they were applying to become Academy Status to which there was no objection.

12. Planning Items:

- a) Planning applications:

In between Parish Council meetings the Council had held site meetings to submit the following response:

Reference: 15/00359/FUL - Proposed Dwelling North Of Belair, Berrymill, Craven Arms - Erection of detached dwelling to include first floor balconies at front and rear elevations; formation of parking/turning areas and new vehicular access; insertion of septic tank drainage system - The Parish Council objects to the planning application as the size of the proposed dwelling is not appropriate for the area. In view of recent decisions in relation to the Housing Supply and SAMDev the proposal may be contrary to Planning Policy and should relate to Affordable Housing requirements.

Reference: 15/01139/FUL - Sci Tech Laboratories, Grove Drive, Wistanstow - Erection of detached laboratory/office building and extension to existing laboratory/office - The Parish Council have no object in principle to the application to provide additional facilities but would prefer the detached laboratory/office building to be situated to the rear of the current building to enable the front area to remain as parking facilities.

- b) The Clerk to complete the Shropshire Council Planning Consultation in relation to the current Committee process for determining major/contentious planning applications where it was proposed to discontinue the existing three area committees and replace with one area committee. The Parish Council were of the opinion that the existing three committee structure should be retained.

13. Highway Items:

The Clerk to report to the Highways Agency the condition of the White Lines at the Grove Drive/A49 Junction.

14. Amenity Items

- a) The Clerk would speak to the contractor who cuts the grass in the closed cemetery to ensure the work is completed in accordance with the agreed specification.
- b) Mrs J Woodroffe would obtain an estimate for the pointing of the churchyard wall near to the entrance of the main gate which would be considered at the next meeting.
- c) Mrs Woodroffe reported that the Village Hall Committee were obtaining quotes for work on the Village Hall windows.

15. Financial Items:

- a) The Parish Council approved the following accounts for payment:

Npower – street-lighting – £113.66

SALC – Subscription - £296.43

K Adams – Internal Audit Fee - £115.50

Broker Network Ltd – Annual Insurance - £265

Smiths of Derby – Maintenance of Memorial Clock - £211

Wistanstow PCC – Annual Grant winding of the Memorial Clock - £280

V Stone – Payroll Admin - £50

C E Williams – Clerks Disbursement - £359

Inland Revenue – Tax - £88

It should be noted that due to the redemption of War Stock as Custodian Trustees the Parish Council hold within the Accounts in respect of Wistanstow Village Hall an investment of £2,098.22.

- b) The Parish Council approved the Annual Finance Statement and Governance Statement to be forwarded to the Councils External Auditors

16. Next Meeting:

Wednesday 22nd July 2015, 3rd September 2015, 18th November 2015, 20th January 2016, 23rd March 2016 and the 18th May 2016.

Chairman