

## Bank reconciliation – example

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis

Name of smaller authority: **Wistanstow Parish Council**

County area (local councils and parish meetings only): **Shropshire**

### Financial year ending 31 March 2021

Prepared by (Name and Role): **C E Williams**

Date: **19/05/2021**

	£	£
<b>Balance per bank statements as at 31/3/21:</b>		
e.g Current Account	26,285.00	
	<hr/>	26,285.00
Petty cash float (if applicable)		
Less: any un-presented cheques as at 31/3/21 (normally only current account)		
Cheque number		
	<hr/>	0.00
Add: any un-banked cash as at 31/3/xx e.g Allotment rents banked 30/3/xx (but not credited until 2 April)		
	<hr/>	-
<b>Net balances as at 31/3/xx (Box 8)</b>		<b><u>26,285.00</u></b>